

Manx Accredited Construction Contractors Scheme – 2018/19

Appendix 4 - Operating Conditions for Accredited Contractors

The following conditions must be met and maintained by all Accredited Contractors at all times. Failure to comply is likely to lead to disciplinary action and may result in expulsion from the Scheme.

- 4.1 Maintain a minimum £1 million Public Liability insurance cover.
- 4.2 Comply with all the requirements of the Employment Act, particularly in relation to providing employees with written terms and conditions, and Employers' Liability insurance.
- 4.3 Comply with all requirements of the MACCS Terms and Conditions, particularly in relation to the B&CE or other approved Scheme.
- 4.4 Where appropriate, maintain an up to date B&CE or equivalent account to include all employees.
- 4.5 Comply with all requirements in relation to company registration.
- 4.6 Comply with all IOM income tax, National Insurance, and VAT requirements.
- 4.7 Comply with all appropriate requirements in regard to work permits as regulated by the Control of Employment Act and the Overseas Labour Scheme.
- 4.8 Comply with all statutory provisions in relation to construction work, particularly in relation to health and safety, planning consents and building regulations.
- 4.9 On publicly funded work only Accredited Contractors may be used if the value of a 'sub-contract' is over £3,000.
- 4.10 Sub-contractors on packages of work under £3,000 need not be Accredited Contractors if the total value of the works undertaken by a sub-contractor under a main contractor is under £3,000, but must be included as 'employees' for all insurance, H&S, and welfare.
- 4.11 On publicly funded work only craftsmen registered under the Register of Craftsmen and Craftswomen may be permitted to carry out the duties to which the Scheme applies.
- 4.12 Contracts with domestic clients must be in writing, using an exchange of letters as a minimum requirement.
- 4.13 Carry out all work to an industry recognised standard of quality and workmanship.
- 4.14 Conduct all business as a contractor in a professional and co-operative manner.

Notifications To Contractors

Contractors will receive notifications and information at various times during the year, including Government Tender Notifications, Information Bulletins, general legislation updates etc. These notifications will be sent **BY E-MAIL ONLY**. Only individual letters or renewal notices will be sent by post to those contractors without e-mail. It is in the interests of all contractors to have an e-mail address, maintain it correctly, inform this Office if it changes, and ensure it is clearly written on application or renewal forms.